

*Fayette County Soil and Water Conservation District  
Director's Meeting  
May 27, 2010*

**Directors Present:**

Jake Hortenstine  
Susan Holdeman  
Elizabeth Heinzmann

**Others Present:**

Tony Pals, RC  
Karen Sanders, AC  
Mary Ann Hoeffliger, DC  
Angela Biggs, NRCS, Asst State Conservationist

**Absent:**

Gale Meseke  
Matthew Runge

Chairman, Jake Hortenstine called the May 27, 2010 meeting to order at 8:00 a.m.

Roll call was taken.

**Closed Session:**

A motion was made by Elizabeth and seconded by Susan to go into closed session to discuss non-employee actions at 8:05 am.

A motion was made by Susan and seconded by Elizabeth to go back into open session at 8:45 am.

A motion was made by Susan and seconded by Elizabeth to approve the minutes of the closed session at 8:47 am.

Agenda considerations were discussed: June Board Meeting Date

Board meeting minutes were reviewed.

Susan moved to approve board meeting minutes from the April 26, 2010 meeting, seconded by Liz. Motion carried.

Treasurer's report was reviewed. Susan moved to approve the May treasurer's report as printed; seconded by Liz. Motion carried.

May pending bills were reviewed and a motion to approve was made by Elizabeth, seconded by Susan. Motion carried.

May Pending Bills Total \$389.93

Credit Card Charges/Credits - \$385.93

Harmon's IGA - Education in Classroom - \$3.54

Wal-Mart -Administrative Professional Day - \$26.89

Wal-Mart - Education in Classroom - \$15.90

Wal-Mart - Vandalia Lake Day - \$79.62

Wal-Mart - Education in Classroom - \$56.45

Harmon's IGA - Board Meeting Snack - \$5.20

Harmon's Market - Education in classroom - \$6.94

Harmon's Market - Vandalia Lake Day - \$18.61

Harmon's IGA - Education in Classroom - \$22.24

Harmon's IGA - Education in Classroom - \$9.29

Harmon's IGA - Education in Classroom - \$11.98

Quill Corp. - Printer Ink - \$129.27

Champion Trophies & T's - Envirothon Plaque Engraved - \$4.00

Elizabeth moved to approve employee time sheets for May; seconded by Susan. Motion carried.

## **Employee Reports:**

Tony gave the RC report. Report is on file.

Karen gave the AC report. Report is on file.

Susan moved to approve AC and RC reports; seconded by Elizabeth. Motion carried.

Mary Ann gave the DC report. Report is on file.

Liz moved to approve DC report; seconded by Susan. Motion carried.

**Angela Biggs, NRCS, Asst. State Conservationist** - Angela was here to review the Memorandum of Understanding, but since she had not had time to review the Illinois version of the Memorandum of Understanding she will return and review at a later date. Local Work Group Meeting Preparations were also discussed; meeting date was set for June 17, 2010 at 1:00.

## **Old Business:**

1. Award pictures for First National Bank of Vandalia - We are still organizing and preparing the pictures and frame. Tabled until June meeting.
2. Board Evaluation Meeting - tabled until June meeting.
3. Conservation Farm Family 2011 - After consideration by the board Reggie Grandt was chosen for the Conservation Farm Family for 2011

## **New Business:**

### Correspondence:

1. AISWCD Dues - Since we received  $\frac{3}{4}$  of our allocation we should pay  $\frac{3}{4}$  of our dues \$1,387.83. Liz moved to pay the dues; seconded by Susan. Motion carried.
2. RC & D Dues - Dues are \$50.00. Susan moved to pay the dues; seconded by Liz. Motion carried.
3. CREP Coordinator Program Grant - Rich Nichols - email on file.
4. Chairman Letter - NRCS - email on file
5. CPP Final  $\frac{1}{4}$  Request - Judy Cordier - Voucher on file
6. Transect Survey - Warren Goetsch and Steve Chard - email on file

**Rainfall Simulator** - Embarras River Management Area (ERMA) is no longer going to exist, so they want the SWCD's to purchase the rainfall simulators. Cumberland, Effingham and Fayette County would purchase the simulator, dividing the fee, each would pay \$333.33. The SWCD's will be responsible for various upkeep components and license. Liz moved to pay up to \$334.00 for the purchase of the Rainfall Simulator; seconded by Susan. Motion carried.

**Vandalia Lake Appreciation Day Update** - It was a very nice day. All of the presenters did an exceptional job. The teachers and students truly enjoyed the day. There were a lot of compliments for all of the work we did and for the presenters' time.

**Soroptimist Dues - Karen** - Liz moved to pay dues of \$90 for Karen to be a member of Soroptimist; seconded by Susan. Motion carried.

**Grant Writing Workshop - June 23, 2010** - Tony asked to attend a grant writing workshop that is to held in Bloomington. Registration fee is \$15. Liz moved to pay the registration fee of \$15; seconded by Susan. Motion carried.

**2011 Annual Meeting?** - Karen is to check into the cost of various places that we can hold the annual meeting. As well as the cost of catering fees and bring information to June board meeting.

**Summer Conference Attendance?** - The SWCD Staff is not required to attend Summer Conference unless there is a training session they feel they need to attend and no director will attend.

**CP33 Update** - All of the fields are seeded. Not all fields were able to be sprayed due to the wind and rain. Because of the danger of harming emerging seedlings, it was decided not to attempt to spray the remaining fields.

**Karen's Vacation - June or July** - Liz moved to take vacation when it is convenient for Tony; seconded by Susan. Motion carried.

**Other** – Liz and Susan will review the employee evaluations before the next meeting and bring to the board meeting for their approval.

Board Meeting Date - Change the board meeting date to June 22, 2010.

**Adjournment** - Motion made by Susan; seconded by Liz. Motion carried.

Meeting adjourned at 10:30 a.m.

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Gale Meseke, Secretary