

***Fayette County Soil and Water Conservation District  
Director's Meeting  
June 28, 2007***

**Directors Present:**

Gale Meseke  
Steve Henna  
Kelly Tarter  
Jake Hortenstine

**Others Present:**

Tony Pals, RC  
Karen Sanders, AC  
Mary Ann Hoeffliger, DC

**Absent:**

Dale Jahraus

Vice Chairman, Kelly Tarter called the June 28, 2007 meeting to order at 7:00 p.m.

Roll call was taken.

Agenda considerations were discussed.

- Computer Donations
- Farm Family Tickets
- Employee Association Donation
- New Typewriter
- NACD Dues
- Short Term Disability Insurance
- Envirothon Letter
- Farm Family and Poster Contest Winner Letters
- Summer Conference Bar BQ location change

Board meeting minutes were reviewed.

Steve made a motion to approve Board Meeting Minutes June 28, 2007 meeting minutes. Seconded by Jake. Motion carried.

Treasurer's report was reviewed. Steve made motion to approve the June treasurer's reports as printed. Seconded by Gale. Motion carried.

June pending bills were reviewed and a motion to approve was made by Steve. Seconded by Jake. Motion carried.

June Pending Bills: Total \$ 1,250.58

Credit Card Charges/Credits - \$525.58

GoDaddy.com - Website Host - 299.13

U.S. Post Office - Stamps - 197.73

Wal-Mart - Coffee and filters - \$15.58 - will be refunded to district from coffee fund

Wal-Mart - Batteries - \$5.68

Rural King - Grease fittings - \$7.46

Ad Works - District Newsletter - \$550.00

Ad Works - District Letterhead and Envelopes - 175.00

Steve made a motion to approve employee time sheets. Seconded by Gale. Motion carried.

Old Business:

1. Annual Meeting Speaker - Discussion was held. Tabled until next month.
2. Annual Meeting Caterer - Red Fox Catering is not doing as much catering now so Karen is to check with Miller's Market in Ramsey.

## New Business:

### Correspondence:

- (a) June Regional Rep Report - FY06 funds must be spent by June 30<sup>th</sup>. But an email was received today that stated that all funds for this area have been spent. We have all of our FY07 regular and bond committed. Tony just sent in a request for \$30,000 of FY08 CPP Bond money. Employee contracts will no longer need to be sent to IDOA, they need to be kept in the office for review is asked.
- (b) 509 Capitol Court Campaign - The NACD Washington office is in need of repairs so the McDonough County SWCD is asking/challenging all office to donate \$100. All board members refused the challenge.
- (c) Envirothon Letter - The Vandalia School will not be allowed to compete in the Envirothon for 2 years. The school is to reimburse the council the \$150 for the registration of the team. Gale made a motion to send the school an invoice. Seconded by Steve. Motion carried.
- (d) Summer Conference Bar BQ Lunch will be held on the Directors Lawn instead of at the hotel.
- (e) Our Poster Contest Winner did not win state level.
- (f) Dale is to meet the Farm Family upon arrival at the hotel. The farm family receives 4 free tickets and they are in need of 5 more tickets. We will send the farm family an invoice for the tickets (\$150.00) for reimbursements since we need to purchase the tickets through the districts.

CP33 Seeding Update - Seeding is complete. Seeding deadline is June 15<sup>th</sup> and we finished on June 14<sup>th</sup>. Since Gene Cearlock was considerate enough to allow us to use his shed for the last two years we thought that it would be nice if we gave him a gift. Gale made a motion to give Gene Cearlock a gift certificate for \$50.00 to The DePot. Seconded by Jake. Motion carried.

NACD Dues - Dues are \$775.00. Gale made a motion to pay dues in 3 installments. Seconded by Jake. Motion carried.

EPA Grant - Tony has been notified by the EPA that the grant for the Vandalia Lake Watershed Grant \$60,000 has been approved. The grant will be a match for the C2000 grant we received for \$40,000. We are just waiting for the paperwork confirmation.

Habitat Stamp Grant - Tony and Karen helped the Quail Unlimited Chapter write a grant for a habitat stamp grant. Tony is going to write a grant for the local fire protection districts to do the burning of the CP33 and the CRP ground. There is a incentive payment from FSA to do the burning so the producer would just pay this money to the fire department for doing the burn.

Council 10 meeting - The meeting will be held on July 19<sup>th</sup> at 6:00. Attending will be Kelly, Gale, Jake, Tony, Karen. Karen will contact Dale to verify whether he is going before making the reservations.

Annual Plan of Work - FY08 Annual Plan of Work was discussed. Jake made a motion to approve the Annual Plan of Work. Seconded by Gale. Motion carried.

Summer Conference Forms - Office photo will be take on Sunday 29<sup>th</sup> @ 5:00 at the same time as the Farm Family Photo. AISWCD Resolutions were read and discussed. The board unanimously decided to support the resolutions. Steve made a motion to donate a \$25.00 Wal-Mart Gift Card to the ISWCDEA Auction. Seconded by Gale. Motion carried.

Short Term/Long Term Disability - Long Term Disability is going to be included, since we changed our life insurance to a different company, enough money was saved that long term insurance could be included for about the same rate and IDOA will be able to pay the difference. It will cost the district approx. \$400 a year to pay for both the RC and AC to have short term disability. Short term disability will cover 60% of our salary after 30 days then after a year long term disability will take over. Gale made a motion to authorized Tony and Karen to sign up for short term disability with the district paying for it. Seconded by Steve. Motion carried.

Karen asked the board for permission to purchase a new typewriter. The last typewriter was purchased in 2001. A new one can be purchased from Quill for about \$130. Steve made a motion to approve the purchase of a new typewriter. Seconded by Jake. Motion carried.

CPP Update - Working on projects. Should get the money spent on time.

#### Employee Reports

Tony gave the RC report. Report on file

Karen gave the AC report. Report is on file.

Jake made a motion to approve AC and RC reports. Seconded by Gale. Motion carried.

Mary Ann gave the DC report. Report is on file.

Steve made a motion to approve. Seconded by Jake. Motion carried.

Executive Session for discussion of appointment, employment, compensation, discipline, performance, or dismissal of personnel.

No Motion No Action

#### Other business:

The district has an old laptop and 2 old computer that need to be gotten rid of. They are good enough for someone to use but not for the programs that we use. We would like to erase their memory and donate them to the St. Peter School. Gale made a motion to donate the computers to the St. Peter School. Seconded by Steve. Motion carried.

Adjournment - Motion made by Jake. Seconded by Gale.

Meeting adjourned at 8:45 p.m.

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Gale Meseke, Secretary