

*Fayette County Soil and Water Conservation District  
Director's Meeting  
August 30, 2007*

**Directors Present:**

Dale Jahraus  
Gale Meseke  
Steve Henna

**Others Present:**

Tony Pals, RC  
Karen Sanders, AC  
Mary Ann Hoeffliger, DC

**Absent:**

Kelly Tarter  
Jake Hortenstine

Chairman, Dale Jahraus called the August 30, 2007 meeting to order at 8:00 p.m.

Roll call was taken. Jake Hortenstine and Kelly Tarter are absent.

Agenda considerations were discussed. Listed below:

Storage Shed - Listed under #14  
Bill from the DePot - Listed under pending bills

Board meeting minutes were reviewed.

Steve made a motion to approve Board Meeting Minutes from the July 30, 2007 meeting. Seconded by Jake. Motion carried.

Treasurer's report was reviewed. Gale made motion to approve the July treasurer's report as printed, seconded by Steve. Motion carried.

August pending bills were reviewed and a motion to approve was made by Steve. Seconded by Gale. Motion carried.

When the group went to The DePot for the office meal a detailed receipt was not given when the bill was paid. So, the next day Karen went back to The DePot to get a copy of the bill to see just how much everything actual was and found out that a \$75.00 tip had been left for the waiter. After finding this out a request was made that \$40.00 of the money be refunded. Since the accounts had already been finalized from the previous night a cash refund was given and this money was then put in the **PETTY CASH**. A motion to approve this was made by Steve. Seconded by Gale. Motion carried.

August Pending Bills: Total \$ 2,435.37

Credit Card Charges/Credits - \$819.21

The DePot - Gift for Gene Cearlock - \$50.00

US Postal Service - Stamps - \$9.20

President Abraham Lincoln Hotel - Summer Conference Room (Tony) - \$192.41

President Abraham Lincoln Hotel - Summer Conference Rooms - \$ 567.60

(Karen, Dale, Steve, Jake)

Ad Works - At-A-Glance Newsletter - \$800.00

District Newsletter - \$ 550.00

AISWCD - Employee Disability Insurance - \$ 100.92

Postage for return of Binder and Poster - \$15.24

South Central FS - Truax Repair - \$ 150.00

Steve made a motion to approve employee time sheets. Seconded by Gale. Motion carried.

Old Business:

1. Annual Meeting Speaker - Discussion was held. Karen has emailed the news station and is still waiting to hear back from them. Grain futures or grain markets, weather forecaster, Theater. Speaker needs to be about 15 minutes. Karen or Tony is to email the news stations to see if we can get someone to come to the meeting. Tabled until next month.

2. Annual Meeting Caterer - Gale made a motion to use Miller's Market in Ramsey. Seconded by Steve. Motion carried.

Review of Memorandum Of Understanding - Bill Lewis, NRCS - Bill Lewis reviewed the MOU in-depth.

- NRCS is the only federal agency that works this closely with a local unit of government, and we think it works great.
- The success of NRCS is not only the partnerships with other state and federal agencies but the one between the local Soil and Water Conservation Districts and NRCS. The most important component in the success of NRCS is the customer that comes through that door. And we work with you to provide that technical and financial assistance that is needed to give that producer what he needs. Not that we don't have issues but they are generally worked out.
- Program Delivery - Fayette County has almost every program available listed on the books.
- NRCS can't do it alone, NRCS and the Soil and Water Districts must work together to get things done.
- It is very important now that since NRCS is doing payments to the producers' security procedures are so much more important. Confidentially is very important in all aspect of the office whether it is in the way we talk or what is in the file.
- Torte Liability - Each employer is responsible for their employees. With some possible exemptions when stated by the legal departments of each agency.

NRCS and Soil and Water Conservation Districts work together to provide the customers the best overall service possible. Without the customers we wouldn't be able to be in each of the counties that we are located in.

A motion was made by Steve to approve the presentation made by Bill Lewis pertaining to the MOU. Seconded by Gale. Motion carried.

#### New Business:

##### Correspondence:

- (a) Luallen Cearlock and Barth - Letter of Intent
  - (i) Kelly signed the letter to allow them to do the FY07 audit.
- (b) Patty Gillespie - The Earnest Initiative
  - (i) They are requesting a letter of support from the district. For K-12 students to get young students interested in their county including conservation. Gale made a motion to approve sending a letter of support. Seconded by Steve. Motion approved.

Annual Plan of Work - Activities for October listed are completed. November activities are started. Burke Davies will judge the local Soil Judging Contest and Lori King will do the judging for the Sectional Soil Judging Contest

Summer Conference - We sent \$55.00 on our donation and our auction items raised \$85.00. Nice turnout. Good sessions.

CPP Update - Just finished Erwin Holman waterway. Working on Waterway for Reggie Grandt. Will be starting on Wollin's shortly. Sent in the paperwork on a small structure that was just completed and will be sending in another on today. Ivan Lach project completed. Working on Leon Matzker, Lee Stokes Structure. We have a large project on Brian Cripe to be completed yet. We have \$15,000 regular CPP and about \$20,000 but we shouldn't have any trouble getting the money spent.

Finance Committee Meeting - Gale gave a brief update about the county board finance meeting. They ask some serious questions about the districts use of the money. We are asking for \$5,000 for regular use and \$5,000 for well sealing throughout the county. The good thing was that they did

remember some of the stuff that we told them last year which was a good thing. But we will just have to wait and see.

Annual Leave - We are supposed to have our annual leave used back to 240 hours by the end of August. But Tony and Karen both are not going to have time to use their annual leave in time so they are requesting an extension until December 31<sup>st</sup>. Gale made a motion to extend annual leave until December 31<sup>st</sup>. Seconded by Steve. Motion carried

#### Employee Reports

Tony gave the RC report. Report on file

Karen gave the AC report. Report is on file.

Gale made a motion to approve AC and RC reports. Seconded by Steve. Motion carried.

Mary Ann gave the DC report. Report is on file.

Gale made a motion to approve. Seconded by Steve. Motion carried.

Discussion was held about the Enbridge Pipeline and the Keystone Pipeline.

State Budget Discussions - The state budget is not final as of yet.

Employee Evaluations - Tabled until next month

Employee Contract Discussions - Tabled until next month

Executive Session for discussion of appointment, employment, compensation, discipline, performance, or dismissal of personnel.

No motion. No action.

Storage Shed - Lester Construction will put the building up for \$30.00 an hour per person. But in the mean time Jake found a shed to put the Truax in. Do we still want to put the shed up? Karen is to check on the liability with the insurance. We are estimating that it can be put up for less than \$500.00. Steve made a motion it go ahead with the construction of the shed after all of the information is gathered and if there is no insurance issues that need to be addressed. Seconded by Gale. Motion carried.

Other business: No other business

Adjournment - Motion made by Gale. Seconded by Steve.

Meeting adjourned at 8:50 p.m.

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Gale Meseke, Secretary