

*Fayette County Soil and Water Conservation District  
Director's Meeting  
January 24, 2008*

Directors Present:

Others Present:

Absent:

Jake Hortenstine  
Gale Meseke  
Steve Henna  
Kelly Tarter  
Dale Jahraus

Tony Pals, RC  
Karen Sanders, AC  
Mary Ann Hoeffliger, DC  
Susan Holdeman

Chairman, Dale Jahraus called the January 24, 2008 meeting to order at 9:00 a.m.

Roll call was taken.

Agenda considerations were discussed. Listed below:

State Funding for SWCD  
Cherie Woods - Vandalia Art Teacher Letter  
Personnel Policy

Board meeting minutes were reviewed.

Kelly moved to approve Board Meeting Minutes from the December 20, 2007 meeting; seconded by Gale. Motion carried.

Treasurer's report was reviewed. Steve moved to approve the December treasurer's report as printed; seconded by Gale. Motion carried.

December pending bills were reviewed and a motion to approve was made by Steve, seconded by Kelly. Motion carried.

December Pending Bills: Total \$ 1,479.11

Credit Card Charges/Credits - \$1,090.20  
Wal-Mart - Posterboard - \$156.00  
Harmon's - Board Meeting snack - \$6.48  
Wal-Mart - RW-CD's - \$9.74  
Wal-Mart - Education in classroom supplies - \$9.94  
Postmaster - Stamps - \$398.20  
Wal-Mart - Office Supplies- \$14.56  
Successories - Awards for annual meeting - \$141.02  
NACD - Bookmarks for Arbor Day - \$86.00  
Caplugs - Tubes for Conservation Field Days - \$268.26  
Ad Works - Annual Meeting Tickets - \$30.00  
Ad Works - Envelopes - \$275.00  
National Pen Company - Calendars - \$83.91

Steve moved to approve employee time sheets; seconded by Jake. Motion carried.

Old Business:

4-wheeler- Tony spoke to Gary Potts about the Habitat Stamp Grant. They do fund equipment such as that and Tony will keep looking into this for further possibilities.

## New Business:

### Correspondence:

1. RC & D Dues - \$50.00. Gale moved to pay the dues; seconded by Jake. Motion carried
2. District Allocation - each district will receive \$14,128.57 on the first allocation. This is minus the insurance and workman's comp. for the districts. Discussion was held on the financial position of the district at this point.
3. Nichols Notes - AISWCD is attending the legislative sessions to make them aware of our issues.
4. Economic Interest Filing Forms - The forms will be mailed to the directors from the Fayette County Clerks Office soon.
5. Regional Rep Report - Elliot was present to give his report
6. Cherie Woods - Vandalia Art Teacher Letter - She feels that some parents are helping students with their posters for the poster contest and feels that the rules should be changed. It was decided that we would send a note home with each child that the parents sign to verify that the parents did not do the work for the child.

Tillage Seminars - There will be several held around the state. Tony will be attending the meeting in Mt. Vernon and wanted to know if any of the directors wanted to attend.

New Director Training - Will be held on March 3<sup>rd</sup> at Springfield, at Northfield Inn. All new directors are encouraged to attend.

Dale thanked Elliott for attending the January meeting and for keeping the directors up to date on all of the various programs and deadlines that are required to be met.

### Annual Meeting

1. Speaker - Tony will be the speaker.
2. Awards - Awards are ordered. John Blythe and Barbie Elliott will be getting the awards.
3. Door Prizes - Please get them together early so that a page can be in the Annual Report to recognize the sponsors and what they gave.
4. Invocation - Dan Laack was supposed to give the invocation, but he has a conflict. So, Jake will check with his pastor and let Karen know.
5. New Directors - All lined up and everything is taken care of.
6. Election Material - Available when needed. - Ray Meseke will take care of election of directors.

CPP Update - FY06 Bond Money is spent. We start investigations on the new CPP applications. Hopefully, we will get new CPP money.

Annual Plan of Work - Activities for January and February are started or completed.

### Employee Reports

Tony gave the RC report. Report on file

Karen gave the AC report. Report is on file.

Kelly moved to approve AC and RC reports; seconded by Jake. Motion carried.

Mary Ann gave the DC report. Report is on file.

Gale moved to approve DC report; seconded by Kelly. Motion carried.

Employee Personnel Policy - Discussion was held as to the comparison between the present personnel policy and possible new policy. Jake moved to send the dismissal section to Karen Steele for her clarification of the policy, not to exceed \$120.00; seconded by Kelly. Motion carried.

Employee Evaluations -

- a. A motion was made by Kelly seconded by Steve to go into closed session at 10:00 a.m. to discuss appointments, employment, compensation, discipline, performance, or dismissal of personnel. Roll call vote was as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried
- ii) A motion was made by Gale and seconded by Steve to go back into open session at 11:45 a.m. Roll call vote was as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried
- iii) A motion was made by Steve and seconded by Kelly to approve minutes of closed session. Roll call vote is as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried

Employee Contract Discussions -

- b. A motion was made by Kelly seconded by Steve to go into closed session at 11:55 a.m. to discuss appointments, employment, compensation, discipline, performance, or dismissal of personnel. Roll call vote was as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried
- iv) A motion was made by Gale and seconded by Steve to go back into open session at 12:30 p.m. Roll call vote was as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried
- v) A motion was made by Steve and seconded by Kelly to approve minutes of closed session. Roll call vote is as follows:
  - i. Gale - yes Steve - yes Jake - yes Dale - yes Kelly - yes  
Motion carried

Jake moved to raise Tony and Karen's salaries 3% retroactive to the beginning of the fiscal year (September 1<sup>st</sup>) as of the next pay period; seconded by Kelly. Motion carried.

There was no need to have an executive session for discussion of appointment, employment, compensation, discipline, performance, or dismissal of personnel.

Other business:

Adjournment - Motion made by Gale; seconded by Jake. Motion carried.

Meeting adjourned at 12:35 p.m.

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Gale Meseke, Secretary