

*Fayette County Soil and Water Conservation District
Director's Meeting
December 16, 2009*

Directors Present:

Jake Hortenstine
Gale Meseke
Elizabeth Heinzmann
Matthew Runge
Susan Holdeman

Others Present:

Tony Pals, RC
Karen Sanders, AC
Mary Ann Hoeffliger, DC

Absent:

Chairman, Jake Hortenstine called the December 16, 2009 meeting to order at 10:00 a.m.

Roll call was taken.

Agenda considerations were discussed: Rich Nichols - Weekly Report December 7-11
Statement in minutes on Board Members allowed to sign checks

Board meeting minutes were reviewed.

Susan moved to approve board meeting minutes from the November 30, 2009 meeting, seconded by Gale. Motion carried.

Treasurer's report was reviewed. Elizabeth moved to approve the December treasurer's report as printed; seconded by Gale. Motion carried.

December pending bills were reviewed and a motion to approve was made by Elizabeth, seconded by Matt. Motion carried.

December Pending Bills Total \$526.51

Credit Card Charges/Credits - \$526.51

Direct Checks Unlimited - New Operations Account Checks - \$106.45

Intuit Payroll - Payroll Updates -\$239.00

Harmon's IGA - Board Meeting Snack - \$6.50

Sonic - District Donation to Winter Training - \$20.00

Ramada Limited - Tony's Hotel Room for Winter Training - \$77.28

Northfield Inn - Karen's Hotel Room for Winter Training - \$77.28

Matthew moved to approve employee time sheets for December; seconded by Elizabeth. Motion carried.

Employee Reports:

Tony gave the RC report. Report is on file.

Karen gave the AC report. Report is on file.

Matt moved to approve AC and RC reports; seconded by Susan. Motion carried.

Mary Ann gave the DC report. Report is on file.

Matt moved to approve DC report; seconded by Susan. Motion carried.

Old Business:

1. Directors took audit results home to review. Gale moved to approve the audit of FY09 performed by LuAllen, Cearlock, Barth and Burnam, seconded by Elizabeth. Motion carried.
2. Required signatures on the bank accounts will be as follows - Gale made a motion that two signatures are required when writing a check from any of the accounts for the Fayette County Soil & Water Conservation District. These will consist of any two of the following: the current treasurer, the current Administrative Coordinator and the current Resource Conservationist. Seconded by Susan. Motion carried.

New Business:

Correspondence:

1. Regional Rep Report - December 2009 - Report is on file
2. Contribution Agreement Payment - We received our payment from NRCS for our FY09 Contribution Agreement \$9621.00
3. Rich Nichols Weekly Report December 7-11th - The report discusses the new FIOA Act. Report is on file.

Council 10 Meeting – Meeting will be held on December 17th at Ballard Nature Center. Registration will begin at 9:00 am.

Winter Training - Training sessions were good. Tony did a training session on RUSLE and Karen did a training session for new employees. We received a letter from Mr. Gradle at Winter Training that states that NRCS will no longer support 2 computers for the district, a copy of the letter is on file with the minutes.

Computer & Printer Purchase - Susan made a motion to approve the grant from Old Capital Foundation for \$1500 for the purchase of a new computer and printer, seconded by Gale. Motion carried. Gale made a motion to approve New Wave Internet installation with a 2 year internet service contract after receiving written approval from the NRCS State Conservationist, seconded by Matt. Motion carried.

Filter Fabric Rates - Tony checked around with other counties to see what they were charging and rates varied as follows: Marion .75 per foot, Jasper .65 per foot, Cumberland .65 per foot, Effingham \$15 per check plus \$25 a day. Rates were discussed. Susan made a motion that we raise our rate to .75 per foot. Seconded by Matt. Motion carried.

Purchase of Pens and Calendars - Karen checked on the prices of pens (.49 each) and calendars (.85 each). Matt made a motion to purchase calendars and pens not to exceed \$400, seconded by Liz. Motion carried.

CPP Update – We received \$4900 for FY10.

Tree Sale Update – Tree sale is going well. We may have to order more of the hard woods.

Annual Meeting

- a. Election of board Members - Jake Hortenstine, Susan Holdeman and Matthew Runge will all run for re-election.
- b. Petition to Hold General Election - Directors signed the petition to hold the general election
- c. Nominating Committee - Gale will be the chairman of the nominating committee. It will also include. Ray Meseke and Craig Opfer

Poster Contest - Tony is preparing for the poster contest. The presentations will be the first part of January. We will let directors know when the judging will be.

Karen's Compressed Schedule – The board decided that the district should still have the AC in the office every Friday

Other –

Adjournment - Motion made by Susan; seconded by Elizabeth. Motion carried.

Meeting adjourned at 11:25 a.m.

Gale Meseke, Secretary