

***Fayette County Soil and Water Conservation District
Director's Meeting
August 27, 2009***

Directors Present:

Jake Hortenstine
Susan Holdeman
Elizabeth Heinzmann
Matthew Runge

Others Present:

Tony Pals, RC
Karen Sanders, AC
Mary Ann Hoeffliger, DC

Absent:

Gale Meseke

Chairman, Jake Hortenstine called the August 27, 2009 meeting to order at 8:00 a.m.

Roll call was taken.

Agenda considerations were discussed: IDOA Allocation Report – Discussion of SWCD Funds

Board meeting minutes were reviewed.

Elizabeth moved to approve board meeting minutes from the July 20, 2009 meeting; seconded by Susan with the following revision– Karen's lunch should be taken between 11:00-2:00 with 2 fifteen minute breaks throughout the day. Motion carried

Treasurer's report was reviewed. Susan moved to approve the August treasurer's report as printed; seconded by Matt. Motion carried.

August pending bills were reviewed and a motion to approve was made by Elizabeth, seconded by Susan. Motion carried. Karen informed the board the AISWCD Dues bill was approved to be paid but the check will not be issued until we receive the remainder of the allocation.

August Pending Bills Total \$3,135.80

Credit Card Charges/Credits - \$828.29

Wal-Mart – Recorder Cassette Tapes and Erase Board Cleaner - \$12.12

Harmon's IGA – Ziploc Bags – Office Supplies \$4.02

Harmon's IGA – Board Meeting Snacks -\$4.55

Hilton Hotel – Summer Conference - (Jake) - \$190.40

Hilton Hotel – Summer Conference - (Liz) -\$190.40

Hilton Hotel – Summer Conference - (Tony) - \$190.40

Hilton Hotel – Summer Conference - (Karen) - \$190.40

US Postal Service – Stamps - \$46.00

AISWCD Dues - \$1,182.51

Strebel's Sales and Service – Filter Fabric - \$1,125.00

Elizabeth moved to approve employee time sheets for August; seconded by Susan. Motion carried.

Employee Reports:

Tony gave the RC report. Report on file.

Karen gave the AC report. Report is on file.

Susan moved to approve AC and RC reports; seconded by Matt. Motion carried.

Mary Ann gave the oral DC report. No written report is on file.

Matt moved to approve DC report; seconded by Elizabeth. Motion carried.

Old Business:

1. Insurance Funding – CPP Funding – Matt moved to table until we get the 4th allocation; seconded by Susan. Motion carried.
2. Annual Meeting Speaker – We are still looking for a speaker. Susan moved to table until next meeting; seconded by Liz. Motion carried.

New Business:

Correspondence:

1. Report for Week of July 21-31 – Rich Nichols – Report is on file
2. IDOA Allocation Report for FY09 – A letter was received from IDOA to help expedite the audit process, since we have not received our final allocation as of yet. The letter explained the amount that the Fayette County SWCD is suppose to receive in FY09 funding \$74,200.62 in District Operations and \$19,150.00 in FY09 CPP.
- 3.

Conservation Field Days – Sept. 15th & 16th – Everything is almost set up and ready. Presenters are set for the days. There should be about 300 4th graders kids.

Paper Recycling Day – Sept. 19th – Kindrich Paper is donating a trailer and driver for the day. We will be taking paper, cardboard, books, magazines from 9:00-12:00 in the old Kroger parking lot in front of Givens Meat Market.

Forestry & Pond Management Workshop – Sept. 26th – You can register online at the districts website. It is being held at Fred Bingaman and Pete Burnham farms south of Brownstown. The cost is \$15 which includes a meal, handouts and door prizes.

ECD Funds – Liz Heinzmann – Liz is looking into an investment CDAR account that would get the district a better rate of return on interest. The district will get a better interest rate but the bank has a fee on the top, but even at that we will still make a much high rate. Liz, Karen and Tony will work together to figure out how much money to invest so that it does not cause a hardship on the district finances. Matt moved to approve the ECD Funds as presented by Liz to take money out of Illinois Operations Account as long as the interest rate is equal to, or more than, what the state is paying; seconded by Susan. Motion Carried.

Director Liability Insurance – Liz checked into the premium that she pays for one of the foundation boards that she is on. She suggested that we may want to check with a local agent to see if it would be cheaper. The board agreed. Karen is to take the current policy to the local agent and bring it up at the next meeting.

RC & D Dues FY10 – The RC & D dues are \$50.00. Liz moved to pay the dues; seconded by Matt. Motion carried.

9th Annual Showcase – Fayetteville to the Mississippi – The Army Corps of Engineers is planning the Barge Trip on Friday, September 11th. The board is informed of the barge trip and anyone interested in going is to let Karen know and she will make the reservations.

Summer Conference Update –

Live Auction Item Donation – The board was shown a list of what the auction items at summer conference went for. The stair basket that we donated sold for \$35 and the afghan sold for \$100. The Auction raised \$5,214.50.

Temporarily Suspending SWCD Services List – The board was given the sheet, “Temporarily Suspending Services” that was handed out at summer conference to take home and go over on their own time. It will be discussed at a later time. It was decided that Tony and Karen should look into how we may need to cut hours or what would be the best way to keep the office open for a longer period of time if funding doesn’t change. It is to be revisited with the board at the next meeting, if possible.

Fayette County Board Finance Committee Meeting – The meeting is scheduled for August 27th at 6:00. Liz will be in attendance with Tony and Karen. Tony gave the board a copy of his presentation and asked for any changes they felt should be made. Liz asked the board about the possibility of taking a proposal to the City of Vandalia to see if they would be willing to give us money for funding. Liz made a motion that Tony should make up a new proposal for the City of Vandalia; seconded by Susan. Motion carried.

CP33 Update – It is complete as much as possible. The bills have been sent. And most of the bills have been paid. The seeder and sprayer and been paid.

CPP Update – We have 3 projects almost complete.

Employee Contracts – Karen is to print the employee contract for the chairman to sign at the September meeting.

Adjournment - Motion made by Susan; seconded by Elizabeth. Motion carried.

Meeting adjourned at 10:07 a.m.

Gale Meseke, Secretary